



Enriching Lives:
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Arrangements for Possible School Reopening

Dear Parents and Carers,

I would like to begin by thanking you for supporting the school over recent weeks and for supporting your child with their home learning.

As you will be aware, the government has announced that as long as they are satisfied that it will be safe enough to do so, schools will reopen from 1st June 2020 for:

- **Nursery**
- **Reception**
- **Year 1**
- **Year 6**

Schools will also continue to operate a childcare facility for:

- **Children of critical workers**
- **Vulnerable children: those with a EHCP, with a Social Worker, or those with vulnerability to whom the school have decided to offer a childcare place.**

We will continue to provide home learning materials, weekly, for children in Year 2, Year 3, Year 4 and Year 5.

We are very much looking forward to seeing many of our children once again, but I would like to reassure you that the safety of our school community is our priority. I am therefore writing to share with you the arrangements we will be implementing to ensure the safety of all staff, children, parents and carers. These arrangements will be put into place following a full risk assessment process and are in line with guidance from the Department for Education, which you can access via this link:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Staff Training Day

In order for us to ensure that we are fully ready for the return of the children we will be closed to all children for a staff training day on **Monday 1st June**. This will enable us to provide staff training and ensure all arrangements to keep children safe are properly finalised.

Maintaining a safe school environment

As per the advice from the government, the following actions for infection control will be in place:

- Displaying coronavirus infection control measures information posters around the school

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- Encouraging good hygiene by promoting the importance of handwashing for at least 20 seconds with warm water and soap in the following circumstances:
 - Before leaving home
 - On arrival at school
 - After using the toilet
 - After breaks and sporting activities
 - Before food preparation
 - Before eating any food, including snacks
 - Before leaving school
 - At regular intervals throughout the day
- Installing additional hand sanitiser dispensers throughout the school
- Ensuring children and staff understand that they must cover their cough or sneeze with a tissue, then throw the tissue away
- Ensuring frequently touched objects and surfaces are cleaned and disinfected more regularly than usual
- Calling NHS 111 if someone becomes unwell, isolating any unwell people in a separate room, and providing a separate bathroom, where possible
- Telling staff to stay at home for seven days if they develop symptoms of coronavirus
- Providing further staff training on PPE, rubbish disposal, mental health and well-being

As an important part of our school community, we will ask that you continue to encourage good infection control practices, such as thorough handwashing, at home and keep your child informed about the things they can do to discourage the spread of infection.

Arrangements for the start and end of the school day

The beginning and end of the school day are the busiest times for children and adults congregating together in one place and maintaining safe distances within normal arrangements can be a challenge. We will implement the following measures for when children return to school:

- There will be a clear, one-way system for entering the school grounds, accessing classrooms and for exiting the school grounds.
- We will widen the window for dropping off children to reduce crowds and will also stagger the time for collecting children.
- Only one adult per family will be allowed on to school grounds to drop off or collect children.
- Appropriate signage will be displayed to encourage social distancing.



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Arrangements for break times and lunchtimes

We recognise the importance for all pupils to have a break from learning and to enjoy time outside during the school day. Reconnecting with friends will be an important aspect of pupils settling back into school life, but we have made some adjustments to break and lunch times.

- The kitchens will provide lunch bags for children who require a school meal and these will be delivered to classrooms
- Break times and lunchtimes will be staggered to reduce numbers on the playground at any one time
- Children will be supported to play in zoned areas of the playground

The school day

To minimise the number of pupils and staff assembling for periods of time, we will make the following changes to the school day and learning environment:

- Children will be taught in reduced class sizes in line with advice issued and will remain in the same class group during the school day. Wherever possible, we will take into account friendships when allocating class groups.
- We will ensure the physical layout of classrooms supports social distancing as far as is practicable.
- Children will be taught by a member of Moor Green staff and we will ensure, wherever possible, that this is a member of staff who currently teaches in their key stage.
- There will be no assemblies or large gatherings during the school day.
- We will deliver an engaging curriculum that covers basic reading, writing and maths skills as well as outdoor learning and a range of creative activities.

Transition from Year 6 to Year 7

We recognise that this is a really important time for our Year 6 pupils as they are preparing for secondary school in September. Whilst we will not be conducting any on-site visits to secondary schools we will still be doing everything that we can to support these pupils to be ready. This includes:

- Liaising closely with our secondary schools to make sure they know all of the important information about your child.
- Providing bespoke lessons and guidance for year 6 pupils about transferring to secondary school.

We will answer any questions that they have and support them with any anxieties so that they can make the best possible start.

Support for children

We do not underestimate how difficult the recent weeks have been for us all and we all will have been touched in some way by the coronavirus pandemic. We recognise the need to focus on

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emotional wellbeing as well as a return to learning. We will continue to provide opportunities for children to talk about their feelings during Philosophy for Children lessons as well continuing to provide the highest possible standard of pastoral care.



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We recognise that some of you may have some concerns about your child returning to school and that for some children another change will be unsettling for them. We also understand that the past weeks will have been challenging for many families. If you would like to talk to us about your child and any concerns you have about their return to school, please request a call back by emailing enquiry@moorgreenacademy.org

Important next steps

I hope that these arrangements provide you with the information you need to begin to support your child to return to school. In order to ensure we have adequate classroom accommodation and staffing levels, parents and carers of children in Nursery, Reception, Year 1 and Year 6 will receive a phone call from your child's class teacher tomorrow (please note this may be from a withheld number). During this call, they will be asking you whether you intend to send your child to school from 2nd June onwards. They will also be able to answer any further questions you may have.

We are still very much in the planning stage at present. I will continue to keep you updated with further developments as we work together on this journey towards possible re-opening.

Thank you again for your support and understanding.

Yours sincerely,

Mr T. Twort
Headteacher

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